

Santa Barbara City College
College Planning Council
Tuesday, May 5, 2009
3:00 pm – 4:30 pm
A218C
Minutes

PRESENT: A. Serban (Chair), I. Alarcon, O. Arellano, L. Auchincloss, P. Bishop, S. Broderick, S. Ehrlich, J. Friedlander, T. Garey, M. Guillen, J. Meyer, K. Molloy, J. Sullivan

GUESTS: L. Stark, K. O'Connor, L. Vasquez

ABSENT: C. Avendano, S. Knotts, C. Ramirez

Call to Order

Superintendent/President Dr. Serban called the meeting to order.

1. Approval of the minutes of the April 7, 2009 and April 21, 2009 CPC meetings.

M/S/C [Garey/Guillen] to approve the April 7, 2009 and April 21, 2009. Everyone in favor.

Information Items

1. Status of P2 apportionment report (FTES report) certification for the system by the Chancellor's Office.
 - a. Superintendent/President Dr. Serban reported that the Chancellor's Office will have the updated Exhibit C report ready by June 25, 2009. Exhibit C guides us in preparing our final report to the State. This report is late because a mistake was made by the State Chancellor's Office in processing the information reported in the P1 report, which means that the numbers need to be recalculated. As a result, we will receive less growth money than the 1.5 million that was expected.

Actions Items

2. Endorsement of the institutional self study for re-affirmation of accreditation.

- a. Draft #6 available at <http://www.sbcc.edu/accreditation/index.php?sec=2862>

Superintendent/President Dr. Serban reported that we will present the "almost final" draft of our self study to the Board at the Study Session on May 14th. She said we have received a lot of useful feedback on the self study not only from the Academic Senate,

but staff, students and the community at large. She reported that our Substantive Change review was submitted. Doug Hersh worked very hard, with a group of staff, on this report that needs to be presented and approved prior to the submission of the self study.

3. M/S/C [Friedlander/Meyer] to endorse Draft #6 of SBCC's Institutional Self Study for re-affirmation of accreditation. Everyone in favor.

4. Approval of BP 4170 Program Review.

- a. Superintendent/President Serban pointed out two minor changes made to the document to make it consistent.

M/S/C [Serban/Molloy] to approve BP 4170 Program Review. Everyone in favor.

5. Approval of BP 2410 Board Policy and Administrative Procedure.

- a. Superintendent/President Dr. Serban pointed out the two clarifying changes she made to this document.

M/S/C [Alarcon/Molloy] to approve BP 2410 Board Policy and Administrative Procedure. Everyone in favor.

Discussion Items

6. Tentative budget for 2009-10. VP Sullivan reviewed the handout of the draft of the 09/10 Tentative Budget Assumptions for the 09/10 Tentative Budget first, prior to presenting the tentative budget. He then reviewed the General Fund – Unrestricted Preliminary Budget that will be presented to the Board at the next meeting.
7. Contingency planning in case of 1) late budget and no payments from the State for months and/or 2) reduction in State apportionment for 2009-10 (if Measure 1A does not pass, SBCC's potential share of the 2009-10 budget reduction is \$4.4 mill based on data provided by the State Chancellor's Office and the League).
 - a. Superintendent/President Serban said we may have to cut sections for Fall and Spring as a very last measure. We won't cut English and Math because they are the basics. We may need to cut sections to save from \$500,000 to \$1 million from our budget. We have input from Deans at the Deans' Council and we would like further input from the faculty before they leave for the summer. Further discussion took place.
8. Development of the Educational Master Plan proposed structure.
 - a. VP Friedlander handed out and reviewed the format for Educational Master Plans from Palomar and Modesto Community Colleges. The Educational Master Plan

drives an institution's facilities plan.

9. He stated that we have the same information these two colleges have in their master plans and the information is now in the program reviews. We will take that information which will become the basis for the Educational Master Plan. However, in the current format of the program review, the needs related to facilities are not accompanied by a brief narrative, as presented in the two examples of master plans, and having these brief narratives in the future will make the task of using the program reviews as the basis for the Educational Master Plan much easier. Superintendent/President Serban recommended that next year we modify the program review template to ask for such a brief narrative. For now, we can create an interim Educational Master Plan for 2009-11 using the needs identified in our program reviews and the long-range development plan. Normally, it would make sense for the College Plan and the Educational Master Plan be aligned time wise. Then we will develop a new Educational Master Plan in conjunction with the development of the new college plan for 2012-2015. Everyone agreed with this proposed approach.
10. Framework for evaluating institutional governance and committee structure – draft survey (attached, also provided on April 7, April 14 and April 21) – Andreea Serban
 - a. Discussion of a proposed structure and timeline (handout) - This item was not discussed at this meeting.

Objective 5.1 In 2008-09, develop a framework for regular evaluation and improvement of institutional shared governance and decision-making structures and processes and conduct the evaluation (College Plan 2008-11).

Objective 5.2 In 2009-10, develop and implement a plan that responds to the evaluation of each constituency group's effectiveness in the shared governance process (College Plan 2008-11).

11. Procedure for operational program reviews (handout).
 - a. Superintendent/President Serban reviewed the draft of AP No. 4170C. This is the Administrative Procedure 4170C for the Operational Program Review. After a short discussion, it was decided that a copy would be emailed to CPC Members for their input. Then this AP would be presented and discussed at the May 14th Board Study Session.
12. Discussion and ranking of program reviews resource requests. Superintendent/President Serban said that she will email a spreadsheet with columns for each member of CPC to enter their ratings. This will be discussed at the next CPC Meeting.

Superintendent/President Serban Meeting adjourned the meeting

Next meeting: Tuesday, May 19, 2009 3:00-4:30pm A218C

May 14, 2009

State Assemblyman Pedro Nava
State Capitol, P.O. Box 942849
Sacramento, CA 94249-0035

Dear Assemblyman Nava:

We are writing to voice our opposition to **Assembly Bill 1095** regarding the full-time community college faculty obligation. The bill would eliminate the Board of Governors' ability to waive districts' full-time faculty obligation number when insufficient growth and COLA is provided. It also states the Legislature's intent that all community college districts will have 75 percent of credit hours taught by full-time faculty by 2013-14.

As you know, California community colleges are undergoing unprecedented economic challenges in light of the State budget crisis. At Santa Barbara City College, we are seeing increasingly growing enrollments at a time when the State is unable to provide us with our monthly operating payments. In 2009-10, SBCC is facing a potential reduction of an estimated **\$4.4 million** to our General Fund Allocation, depending on the outcome of the May 19 election. We are diligently working on various budget scenarios to continue to provide the courses, programs and services that our students need, all while continuing to operate without a fiscal deficit or borrowing funds. This goal has not come without sacrifices that we have made after careful analysis and consultation beginning in 2008-09.

AB 1095 would be yet another unrealistic financial and operational hurdle. To mandate an increase in full-time faculty obligation without corresponding funding would simply require us to eliminate part-time and classified staff. The Chancellor's Office estimates it will cost \$32,000 to convert each-part time position into a full-time one. Three to five course sections would have to be eliminated to accomplish this conversion without funding.

We are supportive of the Community College's League position for additional funding to increase the number of full-time faculty in each budget year. However, given the State's current budget status, we concur with the consensus that COLA and growth are higher priorities at the current time.

The Board of Governors needs the flexibility to look at the big picture for community colleges in a given year and make the decision to waive -- or not waive -- the full-time faculty obligation number depending on budget and enrollment facts. An arbitrary Legislative mandate simply does not make sense, either for the colleges or the students we serve.

Sincerely,

Dr. Andreea M. Serban
Superintendent/President

Ignacio Alarcón
President, SBCC Academic Senate

Liz Auchincloss
President, CSEA Chapter #289

May 14, 2009

State Senator Tony Strickland
State Capitol, Room 4062
Sacramento, CA 95814

Dear Senator Strickland:

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Sincerely,

Dr. Andreea M. Serban
Superintendent/President

Ignacio Alarcón
President, SBCC Academic Senate

Liz Auchincloss
President, CSEA Chapter #289

Joint Legislative Budget Committee

CHAIR

DENISE MORENO DUCHENY

VICE CHAIR

Vacant

SENATE

DAVE COX
MARK DESAULNIER
ROBERT DUTTON
BOB HUFF
CHRISTINE KEHOE
ALEX PADILLA
LOIS WOLK

GOVERNMENT CODE SECTIONS 9140-9143

CALIFORNIA LEGISLATURE

LEGISLATIVE ANALYST
MAC TAYLOR

925 L STREET, SUITE 1000
SACRAMENTO, CALIFORNIA 95814
(916) 445-4656

April 22, 2009

ASSEMBLY

JIM BEALL, JR.
JULIA BROWNLEY
ANNA CABALLERO
MICHAEL DUVAL
ROGER NIELLO
Vacant
Vacant

Mr. Michael C. Genest, Director
Department of Finance
Room 1145, State Capitol
Sacramento, California 95814

Dear Mr. Genest:

In a letter dated March 24, 2009, I requested you not proceed to the Public Works Board (PWB) for approval of a scope change for a Santa Barbara City College School of Media Arts project. I asked the Department of Finance (DOF) to resubmit this project to the Legislature as a budget letter for consideration as an amendment to the *2009-10 Budget Act*. I indicated the budget letter should revert all remaining funds for the project and request a new appropriation for 2009-10 that reflects the revised scope and cost of the project.

In response, the Chancellor's Office of the California Community Colleges (CCC) system and the district acknowledged the district made a mistake by failing to properly communicate all project design changes to the Chancellor's Office. Each party indicated it understands the scope change process and is committed to future compliance. Because this is not the first time a community college project proceeded with scope changes without proper notification, it is critical for the Chancellor's Office to actively work with districts to prevent such process lapses from reoccurring.

The Chancellor's Office requested that I reconsider my decision in this case because the office believes a potential several month delay in approving the scope change would

negatively impact the project and, therefore, also the college, its students, and the district. A chief concern is that the project delay could prevent the district from timely expenditure of its local bond proceeds allocated to the project. Expenditure of those local funds within three years of the bond's issuance is important for maintaining the district's compliance with bond requirements and the tax-exempt status of the bond. In addition, there is concern that further delay, when the project is already significantly behind schedule, could adversely impact the district's ongoing fundraising for the project.

In view of the likelihood a project delay could unduly damage the district's local financing of the project, I reconsidered my guidance to DOF. At this time, I do not object to PWB considering the scope change and revised preliminary plans. I also withdraw the request to revert the working drawings funding, so the project may be able to proceed to working drawings without delay.

Given the revised scope will reduce the total project cost by approximately \$8 million, I maintain my request for DOF to submit a spring budget letter proposing (1) a reversion of all construction and equipment funds, and (2) a new appropriation for 2009-10 that reflects the revised scope and cost, without any additional adjustment. In this way, about \$8 million in project cost savings would be proposed for reversion to CCC's bond balance for disbursement to priority projects in the state. During budget hearings, the Legislature could consider whether any of those savings should be appropriated for this or other projects of Santa Barbara Community College District. At that time, we will ask CCC and the district to explain actions both parties have taken to improve compliance with the scope change process.

Sincerely,



Denise Moreno Ducheny
Chair

cc: Members of the Joint Legislative Budget Committee
Jack Scott, Chancellor, California Community Colleges system



MAY 01 2009

Received

Honorable Denise Moreno Ducheny, Chair
Senate Budget and Fiscal Review Committee

MAY 06 2009

Accounting Dept.

Attention: Mr. Danny Alvarez, Staff Director (2)

Honorable Noreen Evans, Chair
Assembly Budget Committee

Attention: Mr. Christian Griffith, Chief Consultant (2)

Amendment to and Addition of Various Budget Bill Items as Follows:

Capital Outlay, California Community Colleges	6870-301-6028
	6870-301-6049
	6870-490
	6870-491
	6870-497

The following requests would address changes to proposed capital outlay projects:

San Diego Community College District (CCD), San Diego City College, Child Development Center—Preliminary plans and working drawings. The CCD has determined they will be unable to perform under the terms and conditions required for state funded projects and request that this project be removed.

Therefore, it is requested that Item 6870-301-6028 be amended to remove San Diego CCD, San Diego City College, Child Development Center project.

Santa Barbara CCD, Santa Barbara Community College, High Technology Center—Construction and equipment. The High Technology Center has current authorities of \$31,365,000 and a total project cost, including local funds, of \$60,140,000. This project was first appropriated design funding in the 2004 Budget Act. The authorized scope constructs a 41,551 assignable square feet (asf) High Technology Center that consolidates and expands multiple media programs into the School of Media Arts. The original design was to build a three-story building, with 1½ floors below ground. The State Public Works Board approved preliminary plans in April 2007. In June 2007, the CCD received permission from the Department of Finance (Finance) staff to pursue the redesign of the project to reduce the cost of the project, which had doubled since 2004, without changing project scope and intent. The authorized redesign planned to lift the exiting room configuration above ground to reduce the cost of the foundation and first floor construction while leaving the space configuration essentially unchanged and resubmit a side-by-side comparison of the space arrays once plans were revised.

The CCD resubmitted preliminary plans for approval in December 2008 that contained substantial changes to the design of the building and constituted a scope change. In order to maximize the cost savings, the CCD changed the building from a three-story building with 1½ stories underground to a two-story, above ground building. The larger footprint of the two-story building will interfere with the continued use of six temporary buildings for lecture and office space. Therefore, the redesigned building replaces the lecture and office space that will

be displaced. Further space expansion was required to accommodate laboratory areas to provide computer assisted drawing capability. The modified design and scope constructs 44,412 total asf. In addition, the revised scope would require the removal and or demolition of the six temporary buildings, totaling 14,870 asf, that are in the way of the new larger footprint. The revised cost estimate reflects a decrease of 13.6 percent (\$8,150,000) in total project cost from \$60,140,000 to \$51,992,000.

While this project has been allowed to continue developing the design drawings, the Joint Legislative Budget Committee asked Finance to submit this letter for the reversion of the construction and equipment funds, to capture the full \$8,150,000 in project savings, and request a new appropriation for those phases thereby enabling the Legislature an opportunity to decide if any of the project savings should be allocated back to this project allowing the CCD to reduce the local funds needed.

Therefore, it is requested that Item 6870-497 be added to revert the construction and equipment authority for the High Technology Center Building project and that Item 6870-301-6049 be amended to add \$22,522,000 construction and equipment funds for the Santa Barbara CCD, Santa Barbara Community College, High Technology Center Building project.

Redwoods CCD, College of the Redwoods, New Science/Humanities Building, Seismic Replacement—Working drawings and construction. The New Science/Humanities Building has current authorities of \$29,562,000 and a total project cost, including local funds, of \$31,214,000. This project was first appropriated design funding in the 2008 Budget Act. The authorized scope was to build a two-story building, replacing three seismically deficient structures located over existing secondary fault lines. However, while the project description implied the demolition of these three structures, that was never the plan. Along these lines, the scope failed to identify the demolition of the seismically deficient Student Union building that resides on the building site for this project. The CCD now requests changing the scope of the project to build two separate, two-story buildings and to relocate the build site approximately 50 feet south of the current site to preserve the Student Union building. The proposed changes result in an overall project cost savings of approximately \$367,000.

Therefore, it is requested that Item 6870-497 be added to revert the working drawing authority for this project and that Item 6870-301-6049 be amended to appropriate a total of \$28,047,000 for both the working drawings and construction phases for the Redwoods CCD, College of the Redwoods, New Science/Humanities Building, Seismic Replacement project.

In addition, the Chancellor of the California Community Colleges (Chancellor) requests the reappropriation of 68 projects and to extend the liquidation period for 49 projects.

In December 2008, as a result of the state's deteriorating cash position in the Pooled Money Investment Account (PMIA), the Administration issued to Budget Letter 08-33 directing departments to suspend any projects that require cash disbursement from PMIA loans. In order to comply with this, the Chancellor suspended project activities on bond funded projects. Therefore, it is necessary to reappropriate the unspent balances or extend the liquidation period for the requested funds to allow the California Community Colleges to fulfill its obligation for the bond funded projects once they are able to access funds.

Therefore, it is requested that Item 6870-490 be added to reappropriate 68 projects and that Item 6870-491 be added to extend 49 projects' liquidation period for two years, through June 30, 2011.

MAY 01 2009

In addition, the Chancellor requests reversion of project savings for 11 capital outlay projects.

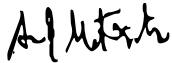
The Chancellor has identified 11 capital outlay projects that are nearing completion and no longer need their full project authority. The savings for these 11 capital outlay projects totals \$13,321,000.

Therefore, it is requested that Item 6870-497 be added to revert the excess authority for 11 projects.

The effect of my requested action is reflected on the attachment.

If you have any questions or need additional information regarding this matter, please call Theresa Gunn, Principal Program Budget Analyst, at (916) 445-9694.

MICHAEL C. GENEST
Director
By:



ANA J. MATOSANTOS
Chief Deputy Director

Attachment

cc: Honorable Christine Kehoe, Chair, Senate Appropriations Committee
Attention: Mr. Bob Franzoia, Staff Director
Honorable Bob Dutton, Vice Chair, Senate Budget and Fiscal Review Committee
Attention: Mr. Seren Taylor, Staff Director
Honorable Kevin de Leon, Chair, Assembly Appropriations Committee
Attention: Mr. Geoff Long, Chief Consultant
Honorable Roger Niello, Vice Chair, Assembly Budget Committee
Attention: Mr. Peter Schaafsma, Staff Director
Honorable Gloria Romero, Chair, Senate Budget and Fiscal Review Subcommittee No. 1
Honorable Wilmer Amina Carter, Chair, Assembly Budget Subcommittee No. 2
Mr. Mac Taylor, Legislative Analyst (4)
Mr. Craig Cornett, Senate President pro Tempore's Office (2)
Mr. Christopher W. Woods, Assembly Speaker's Office (2)
Mr. Ivan Altamura, Chief of Staff, Assembly Republican Leader's Office
Mr. Erik Skinner, Vice Chancellor, California Community Colleges
~~Mr. Frederick E. Harris, Assistant Vice Chancellor, California Community Colleges~~