



**Minutes | Santa Barbara CAEP Consortium Public Meeting
May 1, 2019 | SBCC Wake Campus Room 18 | 9:06am - 10:18am**

- I. Call to Order**
- II. Roll Call & Establishment of Quorum**
 - a. Members present: Melissa Moreno, Tony Bauer, Ray McDonald
 - b. Member In Absentia: Gerardo Cornejo
 - c. Quorum established
- III. Welcome from the Chair Dr. Melissa V. Moreno**
 - a. Melissa welcomes all attendees and thanks all CAEP Partners and North County Consortium members for coming to this special Public Meeting to hear Josh Williams's presentation.
 - b. Melissa gives special thanks to Josh Williams from BW Research Inc. for coming all the way from San Diego to present his research on our economic and workforce gap specific to our community.
 - c. Consortium Member update
 - i. Melissa invites all attendees to attend the SBCC Adult High School/GED Graduation, which will be held next month on June 28th at 6:00pm at the Wake Campus, Thornton Auditorium. She expresses how powerful it is to see the students receive their diplomas and learn of their personal journeys to achieve this accomplishment, particularly for older adults who decide to return back to school.
 - d. CAEP Coordinator Corlei Prieto provides announcements and legislative updates
 - i. 2019-2022 Three-Year Plan is due June 7th and encourages all Consortium members and attendees to review the 2025 Three-Year Plan template and provide any feedback or suggestions to her via email.
 - ii. She announces that the CAEP Summit has been scheduled for October 29-30th and that the CAEP State Office plans to relay further details at the beginning of June.
- IV. Public and Entity Comment**
 - a. None.
- V. Consent Items**
 - a. April 3, 2019 Public Meeting Minutes
 - i. Vote: Ayes:3, Absentee:1
- VI. Presentation & Discussion by BW Research Partnership, Inc.**
 - a. President of BW Research Partnership, Inc., Josh Williams releases and presents report on the *Economic and Workforce Gap Analysis for Adult Education Students for the Santa Barbara City College Service Region*. He presents for forty minutes on the results and recommendations exclusive to our County. The full report is posted on our SBCC AEBG website and should anyone have any comments, please email Corlei to provide feedback so that she may share it at next month's Public Meeting. The Consortium plans to share this report with the CAEP State Office.
 - b. Q & A and Public Dialogue
 - i. The Consortium and Public applauds his outstanding presentation and his team's work to deliver an exceptional comprehensive report. The Consortium relays that it will use this report as part of our CAEP Three-Year planning process and Plan.
 - ii. Bea Molina who serves as our CAEP Partner from KRA asks if there can be research done on how culture impacts the economic and workforce gaps in our community. Josh responds that this is an excellent question and that a full research analysis and report can be done exclusively on this topic. He will work the Consortium and Corlei to determine if this can be done in this specific report or for a later time.
- VII. Discussion: 2019 - 2020 Consortium Three-Year Plan**
 - a. Discuss existing 1st Three-Year Plan (2015 - 2018)
 - i. Corlei briefly summarizes the first three-year plan and invites the public to come with any recommendations for the next Three-Year Plan at the next meeting.
 - b. Progress Indicators
 - i. Melissa reminds the Consortium and attendees that a major progress indicator is our data and that our Consortium is currently developing a strategic plan that illustrates all of our outcomes.
 - c. Invite Public Dialogue
 - i. Melissa invites the public to discuss the plan. There are no comments from attendees.

VIII. Action Items

- a. 2019-2020 Consortium Fund Administration Declaration (CFAD)
 - i. Corlei summarizes what the CFAD is and recommends that the Consortium retain SBCC as the primary fiscal agent for the 2019-2019 grant year.
 - ii. Melissa entertains a motion to approve. Tony made the motion, and Ray seconded.
Vote: Ayes: 3, Absentee: 1

IX. Next Regular Public Meeting

- a. June 5, 2019

X. Adjournment

- a. 10:18am